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|  | **6/468, VINEET KHAND GOMTINAGAR**  **LUCKNOW**  **7525903222**  **unnatilucknow@gmail.com**  **www.unnaticonsultants.com** |

Unnati is a One stop shop for your business needs, dedicated to helping  
people and entrepreneurs, easily start, and manage their business, at a  
nominal cost, managed by experienced, ex. Bankers, and Financial Experts to provide a comprehensive range of services. Our mission is to provide  
one-click access to individuals & businesses for all their legal & professional needs.  
  
  
**ONE PERSON COMPANY(OPC)**  
  
One Person Company is a Company registered with ONLY ONE PERSON as its shareholder. One Person Company is unique concept in India for doing business. As name suggest need single member to form a company. With minimum capital 1 LAKHS   
  
**Package contains**  
   - One DIN  
   - One DSC (Class-2)  
   - Name Search & Approval  
   - ROC Registration Fees  
   - PAN & TAN  
   - Drafting of MOA & AOA  
   - Company Identification Number (CIN)  
   - MSME Certificate (Optional)  
     
**Documents Required For One Person Company(OPC)(All Soft Copy)**  
  
   1. One Passport size photograph of Director & Nominee.  
   2. Self-Attested PAN card copy of Director & Nominee.  
   3. Self- Attested Proof of Identity (Like-Voter ID, Passport, Driving  
   License, Aadhar Card)of Director & Nominee.  
   4. Business address proof (Electricity Bill, Telephone Bill, Property,  
   Gas Bill Tax Bill) any one Director.  
   5. If Rented Business (Rent Agreement Copy) or if own (sell deed)  
   6. Company Name (1 to 6 Names)  
   7. Company Service or object or product Name  
  
**Procedure for Incorporation of One Person Company(OPC)**  
  
   - Apply for DSC (Digital Signature Certificate) director & Nominee.(1-  
   Day)  
   - Apply for Director Identification Number (DIN). (1- Day)  
   - Apply for the Company Name ( 1- Day)  
   - Document preparation (DIR-2, INC-9, MOA, AOA, and NOC) by us for the  
   Incorporation and send you for Sign. ( 1- Day)  
   - Received Document from you and Filing of e-forms with ROC (Registrar  
   of Companies) and Payment of ROC Fees & Stamp Duty. ( 1- Day)  
   - Verification of documents / forms by ROC and Issue of Certificate of  
   Incorporation by ROC (2- day)  
   - Sending you company Certificate Kit  
  
**ADVANTAGES OF ONE PERSON COMPANY(OPC)**  
  
   - The Most important advantages of one person company can raise funds  
   through venture capitals,  
   financial institutions, angel investors etc.  
   - There is only one minimum Director required and one nominee  
   required. Hence, it didn’t  
   need to find another Director to start One Person Company.  
   - One Person Company has a separate identity and the owner has a limited  
   Company.  
   - One Person Company have to face little amount of compliance  
   burden, because it focus on its own areas.  
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**CHARGES:** Charges of package is 7500  
Timeline:15 days  
  
PAYMENT OPTION IMPS/NEFT/RTGS/CASH/CHEQUE  
ICICI BANK  
Current Account: UNNATI CONSULTANTS  
Number: 628105501185  
Bank: ICICI Bank Ltd.  
Branch: HAZRATGANJ LUCKNOW  
IFSC Code: ICIC0006281  
  
  
After making the payment, please email me the scanned copy of the payment  
acknowledgement/receipt for our records.  
  
WHAT YOU HAVE TO DO  
Make payment, send us the above mentioned documents through mail mail  
id [unnatilucknow@gmail.com](mailto:unnatilucknow@gmail.com) <[unnatilucknow@gmail.com](mailto:unnatilucknow@gmail.com)> or whats up on  
7525903222,your work is over, our team will take charge till the certificate  
is completed and delivered to you  
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**UNNATI CONSULTANTS**